American Society of Civil Engineers
Philadelphia Section
Younger Member Forum

2025-2026 Board Meeting No. 6

DATE: Tuesday, December 16, 2025
TIME: 5:30 PM – 7:00 PM
LOCATION: TPD, 1617 John F. Kennedy Boulevard, Philadelphia, PA 19103
CALL INFO: Teams Link (Meeting ID: 228 112 625 595 8; Passcode: kg7Z2a3R)

ATTENDANCE: *Virtual attendees in italics.*

	Noor Dabdoub (ND)	*Anthony Rizzo (AR)*
Kevin Walsh (KeW)	Laurel Welch (LW)	Kerianne Chen (KC)
CJ Medora (CM)	Zach Abbas (ZA)	Katie Wade (KaW)
Kayla Nelson (KN)	Andrew Edwins (AE)	Emma Youngs (EY)
Christian Antisell (CA)	Alyssa Pizzi (AP)	*Cory Bogas (CB)*
Assunta Daprano (AD)	Kevin Malley (KM)	Tony Ableman (TA)
Elvira Mikhael (EM)	*Gina Venuto (GV)*	Shane Leiphart (SL)
Tyler Farley (TF)	Lexi Gawelko (LG)	Hannah Booz (HB)

GUESTS:

MINUTES

1. Call to Order and Roll Call **(KeW)** *5:37 PM*

2. Consent Agenda (**KeW)**
    a. INCLUSIONS:
        i. December Board Meeting No. 6 Meeting Agenda
        ii. November Board Meeting No. 5 Meeting Minutes
    b. Motion to approve consent agenda items:
        i. MOTION: *ND*
        ii. SECOND: *AD*
        iii. DISCUSSION: *None*
        iv. RESULT: *None*

3. Executive Committee **(KeW)**
    a. ASCE Updates **(KeW)**
        i. Section
            a) Past Events
                (1) 12/9 December Section Meeting - Joint with ECP, etc.
            b) Upcoming Events
                (1) 1/21 Joint Dinner Meeting with ASHE DelVal in KOP
        ii. Region 2
            1. Upcoming Events
                (1) 4/17-4/19 Mid-Atlantic Student Symposium - University of Pittsburgh at Johnstown (Friday, April 17th to Sunday, April 19th) - volunteers needed!
        iii. Society
            a) Upcoming Events
                (1) 2026 Multi Region Leadership Conference (MRLC) in Jacksonville, FL (1/9 - 1/10)
                    (a) Registration is open HERE!
                        (i) Interest and "Airpooling" Spreadsheet
                    (b) A few YMFers will be attending, Emma will be our Delegate.

b. Budget **(CA)**
    i. FY26 Budget
    ii. Reimbursement Request Cover Letter Template
    iii. KW: Please check your budgets and ensure you are utilizing.

4. Communications Committee **(KN)**
    a. IT/Website Updates **(ND)**
        i. Continuing to organize the archived photos.
        ii. The website is up-to-date.
    b. Public Relations Updates **(LW)**
        i. Section Newsletter
            1. Keep sending event highlights and pictures for the Section Newsletter!
            2. Sent recaps and save the date for Winter Social to be included in the January Newsletter.
        ii. Annual Report
            1. The Annual Report is generally ready to submit. Just working on the cover letter - she also plans to upload a template to Google Drive.
            2. Laurel will send the complete report to the board, so they know what was submitted to CYM.
    c. Social Media Updates **(ZA)**
        i. Advertisements
            1. Complete
                a. Speed Networking Event (1/6)
            2. Outstanding
                a. Winter Social & Charity Raffle (2/2)
        ii. Recaps
            1. Complete
                a. Phillies Game & Tailgate (9/26)
            2. Outstanding
                a. ACCT Philly Service Event (11/15)
                b. Joint Winter Mixer w/ ASHE (12/2)
                c. K-12 Outreach with Girls Inc. at Gideon Edwards School (12/10)
        iii. Winter Social Advertisement
    d. Awards **(TF)**
        i. ECP Engineers Week Award Nominations
            1. Young Engineer of the Year
                a. Nominating Kevin Walsh!

5. Outreach Committee **(CM)**
    a. Mentor Program Update **(HB)**
        i. Mentor/Mentee Program Update
            1. December newsletter sent out
        ii. Use funds from canceled event to encourage student member attendance at Winter Social
    b. CivE Club Program Update **(KaW/EY)**
        i. The program will be on Wednesdays at 3:30 PM.
            1. Participating in Future Cities this year
            2. Looking for volunteers soon; bulk of volunteer work is to be done in December/January
            3. Working on essay/planning portion, preparing to build (due end of January) - Will need volunteers - please bring in recyclables that could be used in the build (paper towel tubes,
    c. K-12 Outreach Program Update **(TA/SL)**
        i. Event w/ Girls, Inc. at Edward Gideon School (12/10)
            1. Straw bridge challenge, went well. Planning to work with a handful of other schools this year.
    d. College Contact Updates **(CB)**
        i. Welcome Back event February 11th

1. *Coordinating with Lucky Strike - unsure when we can expect an event approval form*

ii. Widener ASCE panel spring semester

6. Events Committee **(CA)**
    a. Justice, Diversity, Equity, and Inclusion (JEDI) **(EM)**
        i. *Looking for committee members, next committee meeting in January.*
        ii. *Moving forward with a JEDI presentation, targeting March/April.*
            1. *AD suggested McCormick Taylor's office as a presentation location.*
    b. Past Events
        i. Social Events **(KM/GV)**
            1. Joint Winter Mixer with ASHE DelVal (12/2)
                a. *KM recapped the event. 33 people registered; There were about 11 no-shows (3 formal cancellations), likely due to the inclement weather. Good conversation, some potential new YMF members. GV received positive feedback about the food and the informational booth that was there.*
                b. *KM suggests revamping the event next year to find a new venue, maybe closer to the city. Mentioned prices being outside of budget for venues in Manayunk and noted earlier planning may help.*
                c. *Need to follow up with Dustin (ASHE) for reimbursement. Will coordinate necessary documentation with CA.*
    c. Upcoming Events
        i. Professional Development **(AE/AP)**
            1. Speed Networking/Mentor Event @ Ladder 15 (1/6)
                a. *Received responses from targeted networks.*
                b. *13 registrations at this time.*

7. Look Ahead / Other Business **(KeW)**
    a. Winter Social & Charity Raffle 2026 (2/2) **(CM)** - Donation Letters and Winter Social Committee!
        i. *Special shoutouts to KC, GV, EY, and HB for sending out donation letters!*
        ii. *If you haven't sent out donation letters to anyone yet, please send out at least one.*
        iii. *More committee members are welcome. CM will need a lot of help the day of the event, so please sign up for a time slot on the Volunteer Schedule if you plan to attend.*
    b. Board Meeting Locations **(KeW)**
        i. April (4/22) - Need a meeting host
            1. *KaW volunteered JMT for this meeting. Said it can't be on a Wednesday.*
        ii. May (5/20) - Need a meeting host

8. Open Discussion **(KeW)**
    a. Board Bonding **(EY/CA)**
        i. YMF Game Night (11/21) recap
            1. *EY had a blast. They played lots of games.*
            2. *Key takeaways:*
                a. *Played lots of games*
                b. *Andrew is very good at charades.*
                c. *EY and KaW are in sync.*
        ii. Planning for February Board Bonding
            1. *Tabling a winery or distillery tour for the spring or summer.*
            2. *For February, we are considering a cozy game night to play Werewolf and order some pizza.*
            3. *CA and EY plan to send a poll to the board to determine location. Kerianne, Assunta, and CM volunteered to host.*
    b. Future Cities Competition @ Archbishop Carroll High School; Radnor, PA (1/24) **(KeW)**
        i. Signup to volunteer by 1/14.
        ii. YMF Special Award **(KeW)**
            1. *This year's theme is Farm to Table Challenge.*

2. *KeW called on the Outreach Committee to come up with a name for the YMF's award. Due to KeW by 1/7 and plans to submit to the Future City representative on 1/9.*

iii. 1/8-page color ad **(LW)**

1. *LW preparing the ad. Due 1/12. Laurel will work on submitting during the holidays.*

9. Officer Reports
    a. President **(KeW)** - *From now on, meeting agenda will be sent to the board 1 week prior to the board meeting and meeting minutes will be finalized and sent to the board 1 week following the board meeting. KeW called on KN to discuss the proposed new meeting structure and agenda.*
    b. Secretary **(KN)** - *The Executive Board discussed how we prepare for, conduct, and follow-up with respect to our board meetings. Based on our discussion, KN prepared a proposed meeting agenda template and addressed comments. KN shared the new format and how the meeting would be conducted. Present board members provided additional feedback and asked questions. The January board meeting will be conducted as discussed.*
    c. Treasurer **(CA)** - *Friendly reminder to utilize your budgets!*
    d. Past President **(AD)** - *Join us for a happy hour at Misconduct Tavern after this meeting!*
    e. Social Events **(KM/GV)** - *KM collecting Philabundance donations at the end of this board meeting.*

10. Other American Society of Civil Engineers Updates
    a. Committee on Student Members **(AD/KN)**
        i. *AD and KN will be very busy in the winter reviewing annual reports.*
    b. Committee on Developing Leaders **(CM)**
        i. *Restructuring committee breakdown at the society-level. CM plans to share information as it develops.*
    c. Transportation Policy Committee **(CA)**
        i. *Approved our Intelligent Transportation Policy today.*

11. Board Meeting Schedule
    a. Next Meeting:

    Wednesday, January 28, 2026 at PWD (meal sponsored by Mott MacDonald)
    1101 Market Street
    5th Floor
    Philadelphia, PA 19107

12. Adjourn *7:01 PM*